

Abandoned Mine Land Economic Revitalization (AMLER, formerly AML Pilot) Financial Vetting Checklist

Please complete the following:

- ☐ A. Review the AMLER Timeline Overview and AMLER Terms and Conditions documents. Bring any questions or anticipated compliance challenges to the attention of the Virginia Department of Energy (Virginia Energy) as soon as possible. Following successful vetting, you will be required to sign a Project Agreement document that includes these Terms and Conditions. No other action is required regarding the Terms and Conditions at this time.
- ☐ B. Register with [SAM \(System for Award Management\)](#).
 - This process may be lengthy so begin as soon as possible. See [SAM Registration Instructions](#) for more details.

Please electronically submit the following to Virginia Energy:

- ☐ C. Commonwealth of VA W-9 (COVA W-9) form
- ☐ D. Federal Form OMB 0596-0217 FS-1500-22 Financial Capabilities Questionnaire
- ☐ E. Federal Form SF424D - Assurances for Construction Programs
- ☐ F. Audit Requirement Certification form
- ☐ G. Federal Form DI-2010 - Debarment, Suspension, and Other Responsibility Matters
- ☐ H. Federal Form OMB 1029-0119 - AML - Contractor Information Form
 - Complete as if applicant organization is the contractor. To avoid delays, please include middle initials for all persons listed on the form. See OMB-1029-0119 Instructions for more details.
- ☐ I. Two years of most recent audit reports and findings (electronic copies)
- ☐ J. Verification of other sources of project funding (e.g. copies of letters from awarding agencies, banks, etc.)

Submissions should be e-mailed to all of the following:

TO:	CC:	CC:
amler@energy.virginia.gov	Lesa Baker	Clara Harris
	AML Projects Coordinator	Manager of Finance
	lesa.baker@energy.virginia.gov	clara.harris@energy.virginia.gov

Helpful Resources and References:

- [2021 OSMRE AMLER Guidance Document](#)
- [Federal Assistance Manual](#)
- [2 CFR 200 - Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards](#)
- [OSMRE Grants Resources](#)
- [Virginia Public Procurement Act](#)